

# Sweeny Family Dental

**Date:** \_\_\_\_\_

Patient First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

Parent/Guardian(if patient is a child) \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Ext \_\_\_\_\_

Email \_\_\_\_\_ Cell phone \_\_\_\_\_

Birth Date \_\_\_\_\_ Soc. Sec \_\_\_\_\_ Drivers Lic \_\_\_\_\_

Check One:  Minor  Single  Married  Divorced  Widowed  Separated

Patient/ Parent/Guardian Employer: \_\_\_\_\_ Work Phone \_\_\_\_\_

Whom may we thank for referring you? \_\_\_\_\_

Person to contact if needed \_\_\_\_\_ Phone \_\_\_\_\_

\*\*\*\*\*I give Sweeny Family Dental permission to discuss any information with the following person(s)

Name: \_\_\_\_\_ Relationship \_\_\_\_\_

Name: \_\_\_\_\_ Relationship \_\_\_\_\_

## **RESPONSIBLE PARTY**

Name of Person Responsible for this Account \_\_\_\_\_

Address \_\_\_\_\_

Relationship to patient \_\_\_\_\_ Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Drivers Lic \_\_\_\_\_ Birthdate \_\_\_\_\_ Soc Sec \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

Is this person currently a patient in our office?  Yes  No

## **PAYMENT**

For your convenience we offer the following methods of payment.

Cash  Personal Check  Visa  Master Card  Discover  Care Credit

## **INSURANCE INFORMATION—PLEASE PRESENT YOUR CARD**

Insurance Company \_\_\_\_\_ Name of Insured \_\_\_\_\_

Relationship to Patient \_\_\_\_\_ Date of Birth \_\_\_\_\_ SS# \_\_\_\_\_

Name of Employer \_\_\_\_\_ ID# \_\_\_\_\_ Group# \_\_\_\_\_

**\*Provide a copy of your drivers licence & insurance card\***

**\*\*\*\*\*PAYMENT IS DUE AT TIME OF SERVICE\*\*\*\*\***

# Sweeny Family Dental

*welcomes you!*

## FINANCIAL POLICY

We are committed to providing you with the best possible care and we will be pleased to discuss our professional fees with you at any time. Your clear understanding of our Financial Policy is important to our professional relationship. Please ask if you have any questions about our fees, Financial Policy or your responsibility.

**\*\*\*We will verify and file most insurance as a courtesy. All unpaid claims are patient's responsibility.**

**\*\*\*FULL PAYMENT IS DUE AT TIME OF SERVICE.**

**\*\*\*A \$25.00 BILLING CHARGE WILL BE ADDED MONTHLY AFTER YOUR ACCOUNT IS DELINQUENT 90 DAYS. This can easily be avoided by payment.**

\*\*\*We accept cash, checks, Visa/MasterCard, (Debit cards with the visa/MasterCard logo) and Discover. We also offer Care Credit as a finance option if approved.

## BE ADVISED-

It is our experience that Humana, Guardian, GEHA, United Health Care & some other insurance companies may not pay claims as estimated leaving a patient balance. This is your responsibility and payment for left over balance is expected immediately following claim payment, regardless of treatment done. Any dispute regarding insurance payment is to be discussed with your insurance company. We are happy to assist you in any way.

## MISSED APPOINTMENTS / CANCELLED APPOINTMENTS

Missed or cancelled appointments are a loss for everyone. Our office policy requires a 24 hr. notice for all cancelled appointments. If you miss two appointments without prior notice, it becomes your responsibility to call and confirm the day before your appointment. Failure to confirm your appointment may result in the loss of your appointed time. Our objective is to provide quality service to ALL of our patients. Missed appointments by you translates to time another patient could be seen, as a result we may no longer be able to see you as a patient here.

\_\_\_\_\_  
Responsible Party Signature

\_\_\_\_\_  
Date

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## HIPAA

## ACKNOWLEDGEMENT OF RECEIPT

I acknowledge that I know of Sweeny Family Dental Notice of Privacy Practices.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Medical/ Dental History

Patient Medical / Dental History

Today's Date \_\_\_\_\_

Physician's Name and Address \_\_\_\_\_

Medical History

Are you currently under a physician's care? \_\_\_\_\_

If so, Why? \_\_\_\_\_

When was your last complete physical exam? \_\_\_\_\_

Are you taking any medications or health related substances? \_\_\_\_\_

If so, please list: \_\_\_\_\_

Are you allergic to any medications or substances? \_\_\_\_\_

If so, what? \_\_\_\_\_

Do you have asthma or other respiratory difficulties? \_\_\_\_\_

Have you ever had rheumatic fever? \_\_\_\_\_

Are you aware of any heart murmurs? \_\_\_\_\_

Do you have high blood pressure? \_\_\_\_\_

Do you have a pacemaker or artificial heart valve? \_\_\_\_\_

Do you have any other heart disease or condition? \_\_\_\_\_

Do you have any blood disorders such as anemia, leukemia, etc? \_\_\_\_\_

Have you ever bled excessively after being cut or injured? \_\_\_\_\_

Have you ever had a serious illness or major surgery? \_\_\_\_\_

If so, please explain \_\_\_\_\_

Have you ever had radiation treatment to your head or neck? \_\_\_\_\_

Do you have arthritis or rheumatism? \_\_\_\_\_  
Do you have any artificial joints, implants or prosthesis? \_\_\_\_\_  
Do you have any stomach problems? \_\_\_\_\_  
Do you have any kidney problems? \_\_\_\_\_  
Do you have an liver problems? \_\_\_\_\_  
Are you a diabetic? \_\_\_\_\_  
Do you have epilepsy or seizure disorder? \_\_\_\_\_  
Do you have or have had venereal disease? \_\_\_\_\_  
If so what and when? \_\_\_\_\_  
Have you tested HIV positive? \_\_\_\_\_  
Do you have AIDS? \_\_\_\_\_  
Have you had or do you test positive for hepatitis? \_\_\_\_\_  
Do you or have you had TB? \_\_\_\_\_  
Are you currently pregnant or trying to get pregnant? \_\_\_\_\_  
Do you smoke or use any other form of tobacco? \_\_\_\_\_  
If so, what and how much? \_\_\_\_\_

Have you been or are you addicted to alcohol or drugs? \_\_\_\_\_  
If so, what? \_\_\_\_\_

Have you had psychiatric treatment? \_\_\_\_\_  
Is there anything else we should know about your health history? \_\_\_\_\_  
If so, explain \_\_\_\_\_

#### Dental History

Are you happy with the appearance of your smile? \_\_\_\_\_  
If not, what would you like to change? \_\_\_\_\_

Do you have any concerns about getting dentistry done? \_\_\_\_\_

If so, explain.

Are you aware of any problems in your mouth? \_\_\_\_\_

If so, what are these problems? \_\_\_\_\_

How long since your last dental visit? \_\_\_\_\_

When were your teeth last cleaned? \_\_\_\_\_

Do you clench or grind your teeth? \_\_\_\_\_

Does your jaw click or pop? \_\_\_\_\_

Do you have pain in the muscles of your face or around your ears? \_\_\_\_\_

Do you have any preference in regards to the type of fillings used? \_\_\_\_\_

If so, what would you like? \_\_\_\_\_

Do you have dental insurance? \_\_\_\_\_

Do you wish to use Nitrous Oxide during your dental treatment? \_\_\_\_\_

Signature

## Photo Consent Form

I, \_\_\_\_\_ grant permission to **Sweeny Family Dental** for the use of the photograph(s) or electronic media images as identified below in any presentation of any and all kind whatsoever. I understand that I may revoke this authorization at any time by notifying **Sweeny Family Dental** in writing. The revocation will not affect any actions taken before the receipt of this written notification. Images will be stored in a secure location and only authorized staff will have access to them. They will be kept as long as they are relevant and after that time destroyed or archived.

Print name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_